

Help Wanted

<p>Job: <u>Facilities Manager</u> Responsibilities: Erase board after picture is taken and class ends.</p> <p>Must be available daily until 12:31.</p>	<p>Job: <u>Housekeeper</u> Responsibilities: Direct students in proper recycling rules. Empty trash and recycling at end of class.</p> <p>Must be available daily until 12:31.</p>	<p>Job: <u>Photographer</u> Responsibilities: Ensure photos are taken of the board. Always take horizontal photos.</p> <p>Must have experience taking clear photos.</p>
<p>Job: <u>Librarian</u> Responsibilities: Place books on table for student viewing at the beginning of class.</p> <p>Must be available at 9:25.</p>	<p>Job: <u>Data Manager</u> Responsibilities: Ensure that all students sign in when they arrive. Make sure date is on sign in sheet.</p> <p>Must sit near the door.</p>	<p>Job: <u>Materials Manager</u> Responsibilities: Gather distributed materials and return to their proper location after use.</p> <p>Must work quietly and inconspicuously.</p>
<p>Job: <u>Temp (temporary employee)</u> Responsibilities: Fill in for an absent worker</p> <p>Must be flexible and aware of job responsibilities of other students. Must be willing to learn.</p>	<p>Job: <u>Technology Expert</u> Responsibilities: Support student learning on tablets and Thursday tech. lab.</p> <p>Must have good understanding of computers.</p>	<p>Job: <u>Assistant professor</u> Responsibilities: Write the date and directions on the board before class begins.</p> <p>Must arrive before class begins.</p>