February 7, 2017

Dear teacher,

Lucy Jones is not at school today. She has a sore throat and a fever. She has strep throat. We went to the doctor yesterday. I hope she is better tomorrow.

Sincerely,

Eva Jones, mother

February 6, 2017

Dear boss,

I am not coming to work tomorrow because I have a stomachache and I am vomiting. I will return when I feel better.

Sincerely,

David Jones